

ARROWHEAD UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
JANUARY 10, 2018  
MINUTES

The meeting was called to order by President Rosch at 7:00 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Bob Rosch, Sue Schultz, Donna Beringer, Dave Dean, Amy Hemmer, Tim Langer, Al Zietlow  
Unable to attend: Kent Rice, Craig Thompson

Administration present: Laura Myrah, Steve Kopecky, Adam Boldt, Sue Casetta, Gregg Wieczorek  
Staff present: Shanna Hechimovich, Chris Herriot  
Students present: Maia Koehnlein, Zoe Hermberg, Andrew Scherer, Calvin Schaul  
Others present: Mike Owen and Jason Carrier, Chartwells Foodservices

The meeting was properly posted.

Moved by Zietlow, seconded by Langer to approve the minutes of the December 13, 2017, Regular Board meeting as presented. Motion Carried.

Moved by Zietlow, seconded by Dean to approve the operating bill list and pay vouchers 1217, 148679-148815, 201700172-201700176, 201700178-201700191, 201700193-201700198, 201700200-201700204, and 201700206-201700212 in the amount of \$1,097,820.38 and to approve credit card expenditure transactions as presented in the amount of \$65,920.81. Motion Carried.

COMMUNICATIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC – At this time, President Rosch reviewed the rules for Communications and Comments from Members of the Public.

Mr. Braden Pusch, candidate for the At Large seat on the Arrowhead school board in the 2018 Spring Election, spoke about how crucial communication is, specifically with individual members of the district outside of one's own circle of friends and family, in addition to his proposal to install a web camera to record Board of Education meetings and consideration of a communications director position. He commended several board members for their community outreach efforts, as well as Superintendent Myrah for the posts to Arrowhead's Facebook and Twitter.

SUPERINTENDENT'S REPORT –

Ms. Shanna Hechimovich, social studies teacher and program leader, introduced four students who participated in a service learning trip to Ecuador in June 2017. The students, Maia Koehnlein, Zoe Hermberg, Andrew Scherer, Calvin Schaul, gave a presentation regarding what they accomplished during their stay; they also shared their experiences and answered questions.

Mr. Mike Owen, foodservice director, and Mr. Jason Carrier, district manager, from Chartwells Foodservices, presented a review of Arrowhead's foodservice program for the time periods of September-December 2016 and September-December 2017, which included a comparison of budget totals, number of meals served per day, the 2017/2018 original budget, and projected totals. This is the eighth year that the district has contracted with Chartwells for their foodservice program.

Ms. Laura Myrah, superintendent, presented an update on the district's draft Focus Plan, which included background information from the Focus Plan Development Team. The draft Focus Plan includes a Vision and Mission statement, along with four Enduring Goals: Preparing Students for Success Beyond High School Graduation; Providing a Safe, Nurturing, Positive Learning Environment; Communicating and Developing Community Partnerships; and Providing Facility Infrastructure and Technology Innovation to Support Student Learning. The final draft of the Focus Plan will be brought to the Board of Education for action at their February 14, 2018, meeting. Subsequent to approval, strategies will be developed to accomplish the Enduring Goals.

CURRICULUM – The next Curriculum Committee meeting is scheduled for January 25, 2018, at 6:45 a.m.

FINANCE & LEGISLATION – Mr. Kopecky updated the Board of Education regarding the status of the 2018/2019 budget development process and timeline.

The next Finance Committee meeting is scheduled for February 28, 2018, at 7:00 a.m.

ARROWHEAD UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
January 10, 2018 – MINUTES  
Page 2

**BUILDINGS & GROUNDS** – The next Buildings and Grounds Committee meeting is scheduled for February 7, 2018, at 7:00 a.m.

**PERSONNEL** – Chairperson Rosch reported on the January 4, 2018, meeting.

The committee met in closed session to discuss personnel matters. Administrative contracts, as reviewed by the committee, will be presented to the Board of Education for action later this evening.

The committee was informed that the Waukesha County Health Insurance Cooperative is going out to bid for health insurance following the 9.9% rate increase for the current year with WEA Insurance. Multiple plan designs will be included in the bidding process. Alternate dental insurance plan designs will also be investigated. Life and long-term disability insurance will be in the second year of a two-year agreement. The timeline of the insurance bidding process and the companies likely to bid on the cooperative's coverage were also reviewed. The committee/board will be kept apprised of the results of the bidding process.

The predicted consumer price index (CPI) is 2.12%. This rate has been used to determine the base wage pool for teachers. Once the final CPI is released, administration will consider that amount in the context of the full district budget reduction scenario.

The next meeting of the Personnel Committee is to be determined.

**POLICY** – The next Policy Committee meeting is scheduled for January 24, 2018, at 7:00 a.m.

**WASB** – Mr. Zietlow will attend the WASB Pre-Delegate Assembly discussion session on January 16, 2018, as well as the WASB Delegate Assembly on January 17, 2018, and vote on the 2018 Resolutions on behalf of the Arrowhead School District. Board members reviewed the WASB Report to the Membership on 2018 Resolutions and shared their comments or recommendations with him. Mr. Zietlow noted that the 2018 Wisconsin State Education Convention is scheduled for January 17-19, 2018, at the Wisconsin Center in Milwaukee, and encouraged Board members to attend.

**CESA** – Mr. Zietlow reported on the CESA #1 Board of Control meeting he attended on January 9, 2018, and the status of current initiatives.

**NEW BUSINESS:**

There were no employee resignations/retirements presented for action by the Board of Education.

Moved by Dean, seconded by Zietlow to approve the 2017/2018 cocurricular letters of appointment for Cheerleading – Head Coach Kristin Falkner (prorated) and Asst. Coach Christine Nettesheim (prorated); Girls Gymnastics – Asst. Coach Jill Gardetto (prorated); Boys Golf – Head Coach Greg Budzien; Boys Tennis – Asst. Coaches Cynthia Ziegler-Fritz, Aravind Aravindan, and Tracy Ford; Boys Track – Asst. Coaches Mike Mulrooney, Mike Ray, Neil Smedema, Geoff Steinbach, Brent Ribble (50%), and Carl Goehner (50%); Girls Lacrosse – Head Coach Thomas Truttschel, Asst. Coaches Steven Mayer, Allison Schroeder (50%), Jamie Musbach (50%) Adrienne Javes (50%), and Jennifer Jones (50%); Girls Soccer – Asst. Coaches Logan Martell, Becky Gouger, Todd Kowalewski, and James Kolokoski; Girls Softball – Asst. Coach Kenneth Nyhouse; Girls Track – Head Coach Allison Delzer, Asst. Coaches Curt Kaczor (50%), Michele Olshanski (50%), Brent Ribble (50%), Bradley Clark, and Eric Moore; and to approve the 2018/2019 and 2019/2020 administrative contracts, as presented. Motion Carried.

Moved by Dean, seconded by Hemmer to issue a preliminary staff contract notice of non-renewal to Jill Bohrman effective at the end of the 2017/2018 contract year. Motion Carried.

Moved by Rosch, seconded by Hemmer to approve the following new open enrollment seats in the regular education program for the 2018/2019 school year: 102 in grade 9; 70 in grade 10; 48 in grade 11; and 60 in grade 12, as presented. Motion Carried.

ARROWHEAD UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
January 10, 2018 – MINUTES  
Page 3

Moved by Rosch, seconded by Zietlow to approve zero (0) new open enrollment seats in the special education program and zero (0) new open enrollment seats in the speech and language services program for the 2018/2019 school year, as presented. After further discussion, Bob Rosch called for the question. Aye – 6 and Abstain – 1 (Langer). Motion Carried.

Moved by Zietlow, seconded by Hemmer to accept the total donation of \$8,441.53 from the Bradley Group to the Mullett Ice Center for the installation of three new sinks and Admirals Cup ice time, as presented. Motion Carried.

FUTURE AGENDA ITEMS – None presented.

Moved by Zietlow, seconded by Langer to adjourn. Motion Carried.

The meeting adjourned at 8:49 p.m.

Respectfully submitted,

Diane Hoag  
Recording Secretary

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Susan M. Schultz, Clerk